


## APPENDIX J2

	<b>Truck Washing (Cleaning &amp; Disinfection) Protocol SOP#</b>		<b>“Example Only”</b>
	Written by:		Approved by:
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### PURPOSE:

To provide guidance to truck drivers & logistics personnel on appropriate biosecurity measures required to support the company's Emergency Disease Response Plan.

### DEFINITIONS:

Normal Operations - Standard biosecurity, sanitation and communication protocols are in effect (company's minimum standards).

Yellow Alert - Implemented in the 'gray' or 'waiting' time period during which a disease outbreak is suspected but not confirmed or when a non-reportable disease has been confirmed. There is no official declaration of a reportable disease outbreak but based on information available a heightened bio-security within a specified area will be recognized in order to minimize the potential spread of disease.

Red Alert - There has been an official declaration from the Federal Authorities regarding a positive confirmation of a reportable disease. The government will take charge, define the quarantine area and dictate the plan of action. The industry will co-operate and follow all procedures as directed by the government.

Post Emergency Recovery - This is the period after an emergency where the risk of spreading disease may be still elevated and may be mandated by the Federal Authorities. This is the period where confirmation of eradication is to be achieved. An assessment of the company's response to the emergency is recommended which may lead to re-adjustments of the plan. An outlay of time and costs incurred by the company should also be conducted.

### RESPONSIBILITY:

Truck drivers  
Logistics personnel e.g. dispatchers


### PROCEDURE:

#### Normal Operations

User Note: Follow your company's established biosecurity protocol for Normal Operations OR consider the following suggested procedures for Normal Operations.

1. Trucks are cleaned and washed in the designated area according to frequencies outlined in GMP Documentation or similar. Note that a truck should be cleaned anytime that it is deemed to be dirty, regardless of the schedule.
2. The cab of the truck is cleaned at least weekly. Loose papers, garbage and debris are disposed of in the trash. Dash and instrumentation are dusted. The inside of windows and surfaces of mirrors must be kept clean for good visibility.

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3. The trucks are washed at least once a month using a pressure washer. Begin at the top and work down, covering all sides and paying particular attention to the undercarriage. If the inside of the truck is washed, attention must be paid to the underside of the tarp and to areas above the fill line. Care must be taken to ensure that all water has drained away and that the interior is dry before loading the truck again.
4. Trucks are swept out after each load and prior to re-loading. Particular attention must be paid to corners and crevices, to the underside of the tarp and to areas above the fill line. Airlocks must be free of residual feed materials to avoid cross-contamination. The tops of trucks must also be swept clean of dust and debris. Swept materials are to be disposed of in the trash.
5. Record the washing and clean out of the truck on the appropriate document.

### **Yellow Alert**

See SOP - J1 Transportation & Logistics for farm entry and farm exit procedures.

Vehicles will be washed at a minimum of once daily or more when delivering into a heightened biosecurity zone.

1. Vehicle exterior must be completely washed and interior of the cab cleaned after leaving a heightened biosecurity zone.
2. If using a pressure washer, wear coveralls/boots during process and remove/sanitize at completion before entering vehicle.
3. Half-ton truck cargo area should be considered vehicle exterior.
4. Sequence is important: go from top to bottom, outside to inside.


For exterior washing:

1. Ideally use a pressure washer to remove all visible organic material. Inspect to be sure no organic material/debris remains; including wheel wells, wheels, exposed chassis.
2. Wash all areas with detergent suitable for vehicles using water temperature and pressure as defined by the label directions.
3. Using a pressure washer rinse all external areas (can be cold water). Inspect to be sure no organic material/debris remains.
4. Once the exterior of the truck has been washed, the truck must be moved a minimum one truck length from where the exterior was cleaned before the cleaning of the interior may proceed.

For interior of cab:

1. Remove and dispose of all garbage. Loose objects and containers removed and exteriors cleaned/sanitized before returning to the cleaned vehicle. “Dirty” containers have been emptied and are cleaned/sanitized inside and out. Thoroughly clean and sanitize all equipment used. Clean dirty “carry” containers inside and out as well as the base they rest on.
2. Remove, wash and sanitize floor mats and trunk liner. Dispose of any disposables.
3. Vacuum interior of vehicle including seats, floors and trunk.

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4. Clean panels, windows, steering wheel, floor pedals with detergent and disinfectant (spray Lysol).
5. Inspect entire vehicle and associated objects for adequacy of cleaning procedure. Re-clean any deficient areas.
6. Return containers, mats etc. to their appropriate spots.
7. Clean up cleaning area.

**Red Alert**

In a Red Alert situation all protocols established by the CFIA will take precedence and will be specified at that time.

**SUPPORTING DOCUMENTS:**

Training Documentation  
SOP# J1  
EDRP Plan